

STC Meeting Minutes – 1/17/2007

- Lucy led discussion of AHAR3 corrective process feedback. Russ and James confirmed an extension till 1/31/08 for data correction. Review of AHAR4 data was encouraged on a monthly basis
- Reminder of HMIS Training on Jan 23rd/24th and request for new signups. James passed around new signup sheets.
- Lucy mentioned onsite compliance visits will resume and an email will be going around.
- A new HMIS Support Number (1-866-721-HMIS is now available for support calls. Calls should be directed there then routed to the appropriate person. Generally James and Lucy will field calls related to SW-CT, though other staff will now be available should they be needed.
- James explained that future STC may be joined via phone at:
 - **Room Access Information:**
 - Toll Free Dial In Phone Number: (888) 245-8770
 - International Toll Access Dial In Phone Number: (630) 364-3730
 - Guest Room Number: 488068
 - Host Room Number: 101469
- Lucy clarified the new Entry/Exit date policy discussed at the last STC meeting was for Emergency shelters only.
- James announced a new Emergency Shelter report will be available via ART to show clients in need of an EXIT after 15 days of no service, and hopes to have it available by the next STC meeting
- A new ART training for STCs is being worked on for the coming months and will help your agency to improve its data quality. James will send out an announcement when that is available.
- James asked for Feedback for the new HMIS Admin manual, requests were made to include more ART documentation and show how to use the built in reports in ServicePoint to greater advantage.